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Search Fee \$15.00 Rate increase January 1, 2019 to \$20.00

Date: _____

Your File Number _____

Law Firm _____

Billing Address _____

Phone Number: _____ Fax Number: _____

Seller Information:

Current Property Owner: _____

Mailing Address: _____

Service Address: _____

Legal (Lot & Plan): _____

Phone Number: _____

Closing date: _____

New Owner Information:

New Owner Name: _____

Mailing Address: _____

Phone Number: _____

Taxes Outstanding/Paid \$ _____ for the period _____

Tolls Outstanding/Paid \$ _____ for the period _____ (flat rate)

Amount of Deposit, if any \$ _____ **NOTE:** When a property changes hands, where a deposit exists on the original account, that deposit will be transferred to the new account and the new account will reflect a credit starting balance.